

CYNTHIA A. HARDING, M.P.H.
Interim Director

JEFFREY D. GUNZE NHAUSER, M.D., M.P.H.
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February 02, 2016



BOARD OF SUPERVISORS

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ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

16

February 2, 2016

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012


PATRICK OGAWA
ACTING EXECUTIVE OFFICER

Dear Supervisors:

**APPROVAL TO ACCEPT AND IMPLEMENT A LETTER OF ALLOCATION AND FUTURE
LETTERS OF ALLOCATION AND/OR AMENDMENTS FROM THE CALIFORNIA DEPARTMENT
OF HEALTH CARE SERVICES - CHILDREN'S MEDICAL SERVICES BRANCH TO SUPPORT
PEDIATRIC PALLIATIVE CARE CASE MANAGEMENT SERVICES FOR THE PERIOD OF JULY 1,
2015 THROUGH JUNE 30, 2018
(ALL SUPERVISORIAL DISTRICTS)
(3 Votes)**

SUBJECT

Approval to accept and implement a Letter of Allocation and future Letters of Allocation and/or amendments from the California Department of Health Care Services - Children's Medical Services to support Pediatric Palliative Care Case Management services for the period of July 1, 2015 through June 30, 2018.

IT IS RECOMMENDED THAT THE BOARD:

1. Approve and instruct the Interim Director of the Department of Public Health (DPH), or her designee, to accept and implement a Letter of Allocation (LOA) (Exhibit I) from the California Department of Health Care Services - Children's Medical Services Branch (DHCS-CMS) to support DPH Children's Medical Services (CMS), California Children's Services (CCS), Pediatric Palliative Care (PPC) Case Management services in the amount of \$1,084,000 for the period of July 1, 2015 through June 30, 2016.
2. Delegate authority to the Interim Director of DPH, or her designee, to accept future LOAs and/or amendments from DHCS-CMS that are consistent with the LOA requirements that extend the term through June 30, 2018, at amounts to be determined by DHCS-CMS; reflect non-material and/or ministerial revisions to the LOA's terms and conditions; allow for the rollover of unspent funds and/or

redirection of funds; and/or provide an increase or decrease in funding up to 25 percent above or below each LOA term's annual base amount, subject to review and approval by County Counsel, and notification to your Board and the Chief Executive Office.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of Recommendation 1 will allow DPH to accept DHCS-CMS funds to continue to support PPC services provided by State-approved participating hospice or home health agencies. Services include diagnostic and treatment services, medical case management, care coordination, expressive therapy, family training and counseling, respite care, pain and symptom management, and physical and occupational therapy services to children under age 21 with State CCS-eligible medical conditions. PPC is an active approach to comprehensive, comfort-oriented, educational care for children, adolescents, and their families, which enhances the child's, adolescent's, and/or family's quality of life, minimizes suffering, relieves the causes of distress, provides emotional support through interdisciplinary services and interventions, and decreases preventable expensive emergency room visits and/or hospitalizations.

Approval of Recommendation 2 will allow DPH to accept future LOAs and/or amendments from DHCS-CMS that are consistent with the requirements of the forthcoming LOA to extend the term of the award at amounts to be determined by DHCS-CMS; reflect non-material revisions to terms and conditions; rollover unspent funds and/or redirect funds; and/or provide an increase or decrease in funding up to 25 percent above or below each LOA term's annual base amount.

Implementation of Strategic Plan Goals

The recommended actions support Goal 3, Integrated Services Delivery, of the County's Strategic Plan.

FISCAL IMPACT/FINANCING

DPH will accept a LOA from DHCS-CMS in the amount of \$1,084,000 for the period of July 1, 2015 through June 30, 2016, consisting of State and federal Medi-Cal Title XIX funds. The funds will support four (4) Public Health Nurses and four (4) support staff to provide coordinated hospice-like benefits to qualifying CCS children with life-limiting or life-threatening conditions. In addition, funds will support program-related operating costs such as supplies, training, and local travel, among others.

Funding is included in DPH's fiscal year (FY) 2015-16 Final Adopted Budget and will be included in future FYs, as necessary.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Since October 4, 2011, your Board has accepted DHCS-CMS funding to provide home and community-based palliative care services to eligible children and youth who have life threatening or life-limiting conditions.

On February 9, 2015, DPH submitted an application to DHCS-CMS for PPC case management services funding.

On June 16, 2015, your Board delegated authority to the Interim Director of DPH to accept the

forthcoming LOA at an amount anticipated not to exceed \$500,000 for the period of July 1, 2015 through June 30, 2016.

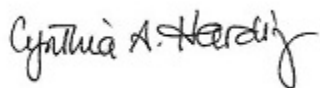
On November 30, 2015, DHCS issued the Letter of Allocation in the amount of \$1,084,000 for the period of July 1, 2015 through June 30, 2016. This represents an increase of \$584,000 from the previous allocation by the State. The State increased allocations supporting PPC services following evaluation results documenting the program's effectiveness in improving quality of life, decreasing suffering, and maintaining the family unit throughout the course of their illnesses, while decreasing the number of medical crises and avoiding unnecessary emergency room visits or hospitalizations

County Counsel has approved Exhibit I as to form. Attachment A is the Grant Management Statement for grant awards exceeding \$100,000.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of the recommended actions will allow DPH to continue to support the provision of PPC services to children in Los Angeles County who are facing life threatening, chronic, terminal, and/or end-of-life medical conditions.

Respectfully submitted,



Cynthia A. Harding, M.P.H.

Interim Director

CAH:jl
BL#3518

Enclosures

c: Chief Executive Officer
County Counsel
Acting Executive Officer, Board of Supervisor



State of California—Health and Human Services Agency
Department of Health Care Services



EDMUND G. BROWN JR.
GOVERNOR

November 30, 2015

Dr. Anna Long, Ph.D., M.P.H.
CCS County Administrator
California Children's Services Program
Los Angeles County
9320 Telstar Avenue, Suite 226
El Monte, CA, 91731-2849

Dear Dr. Long,

The purpose of this letter is to advise you that, beginning July 1, 2015, Los Angeles County is approved for four (4) Registered Nurses and four (4) clerical staff for a total budget of \$1,084,000 for fiscal Year 2015-16. These Partners for Children Pediatric Palliative Care Waiver (PFC/PPCW) funds are detailed in your attached budget submitted on October 22, 2015, and must be dedicated to the PFC/PPCW Program.

Acceptance of allocated funds constitutes an agreement that the Los Angeles County will comply with all Federal and State requirements pertaining to the CCS Program and adhere to all applicable policies and procedures set forth by the Systems of Care Division. Periodically, the Centers for Medicare and Medicaid Services (CMS) responsible for oversight of State administrative costs, expenditures, and management of the Medicaid program, may conduct programmatic audits. Finding of a federal audit exception and subsequent liability for repayment of federal Medicaid funds relating to the CCS Program audit exception, are the exclusive and sole responsibility of each county. Please document your staff time with time studies retained in your CCS PFC/PPCW Program records.

If you have any questions, please contact Sevrine Banks, Chief, Administrative Unit at (916) 327-1607 or via e-mail at Sevrine.Banks@dhcs.ca.gov.

Sincerely,

Stephen Halley, Chief
Administration and Special Projects
Systems of Care Division

Enclosure

**CALIFORNIA CHILDRENS SERVICES (CCS) PROGRAM
PEDIATRIC PALLIATIVE CARE (PPC) BUDGET WORKSHEET
NO COUNTY/CITY MATCH
FISCAL YEAR 2015 - 2016**

COUNTY/CITY: LOS ANGELES COUNTY

Category/Line Item	FTE	Monthly Salary	Annual Budget	Enhanced			Non-Enhanced		
				Funding %	FTE	Annual Budget	Funding %	FTE	Annual Budget
<i>a</i>	<i>b</i>	<i>c</i>	<i>d</i>	<i>e</i>	<i>f</i>	<i>g</i>	<i>h</i>	<i>i</i>	<i>j</i>
PERSONNEL EXPENSES									
Salaries & Wages									
Public Health Nurse - Guy, M (4)	1.00	\$9,208	\$110,492	95%	1.00	\$104,967	5%	1.00	\$5,525
Public Health Nurse - Williams, S	1.00	9,208	110,492	95%	1.00	104,967	5%	1.00	5,525
Public Health Nurse - New	1.00	9,208	110,492	95%	1.00	104,967	5%	1.00	5,525
Public Health Nurse - New	1.00	9,208	110,492	95%	1.00	104,967	5%	1.00	5,525
Senior Typist Clerk - New (4)	1.00	3,715	44,579	95%	1.00	42,350	5%	1.00	2,229
Senior Typist Clerk - New	1.00	3,715	44,579	95%	1.00	42,350	5%	1.00	2,229
Senior Typist Clerk - New	1.00	3,715	44,579	95%	1.00	42,350	5%	1.00	2,229
Senior Typist Clerk - New	1.00	3,715	44,579	95%	1.00	42,350	5%	1.00	2,229
Total Salaries & Wages			\$620,284			589,269			\$31,014
Staff Benefits @ 56.29%			349,157			331,699			17,457
TOTAL PERSONNEL EXPENSES	8.00		\$969,440	95%	8.00	\$920,969	5%	8.00	\$ 48,472
OPERATING EXPENSES									
Travel			\$2,000	95%		\$1,900	5%		\$100
Training			2,000	95%		1,900	5%		100
Communications			8,522						8,522
Maintenances			4,000						4,000
Postage & Shipping			3,946						3,946
Office Expenses			2,832						2,832
Other County Department			45,000						45,000
Space Rental/Lease			43,600						43,600
Computers			2,660						2,660
TOTAL OPERATING EXPENSES			\$114,560			\$3,800			\$110,760
INDIRECT COSTS									
Internal									
External									
TOTAL INDIRECT COSTS			\$0						\$0
TOTAL BUDGET	8.00		\$1,084,000	95%	8.00	\$924,769	5%	8.00	\$159,232

Prepared By (Signature)	Linda Israelian	09/21/15	626-569-6014	lisraelian@ph.lacounty.gov
	Printed Name	Date Prepared	Telephone Number	E-mail Address

CCS Director/Deputy Director (Signature)	Anna Long, Ph.D., M.P.H.		626-569-6001	along@ph.lacounty.gov
	Printed Name	Date	Telephone Number	E-mail Address

Los Angeles County Chief Executive Office
Grant Management Statement for Grants Exceeding \$100,000

Department: Public Health – Public Health

Grant Project Title and Description

Pediatric Palliative Care Case Management Services

Funding Agency

California Department of
Health Care Services –
Children's Medical Services

Program (Fed. Grant #State Bill or Code #)

Grant Acceptance Deadline
ASAP

Total Amount of Grant Funding: \$1,084,000

County Match Requirements: N/A

Grant Period:

Begin Date: July 1, 2015

End Date: June 30, 2016

Number of Personnel Hired Under this Grant:

Full Time 8

Part Time N/A

Obligations Imposed on the County When the Grant Expires

Will all personnel hired for this program be informed this is a grant funded program? Yes ☒ No ☐

Will all personnel hired for this program be placed on temporary "N" items? Yes ☒ No ☐

Is the County obligated to continue this program after the grant expires Yes ☐ No ☒

If the County is not obligated to continue this program after the grant expires, the Department will:

a). Absorb the program cost without reducing other services Yes ☒ No ☐

b). Identify other revenue sources Yes ☐ No ☒

Children's Medical Services plans to absorb program costs through savings and efficiencies.

c). Eliminate or reduce, as appropriate, positions/program costs funded by this grant Yes ☒ No ☐

Impact of additional personnel on existing space: None.

Other requirements not mentioned above: None

Department Head Signature

Cynthia A. Hardy

Date

1/12/16